

BRITISH MOUNTAINEERING COUNCIL

177-179 Burton Road
Manchester M20 2BB

Tel: 0161 445 6111
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e-mail: recruitment@thebmc.co.uk

Job specification

Employer: The British Mountaineering Council

Job Title: Partnerships Manager

Duration: Fixed term until 31 March 2021; Sport England funded position

Remuneration: £30,000 - £33,000 per annum (depending upon experience)
Plus benefits: pension, healthcare and life insurance after qualifying period

Hours of work: Flexible (3 to 5 days / 21 – 35 hours per week)
The BMC operates a flexi time system applicable between 8.00 am to 6.00 pm
Monday to Friday

Reporting to: CEO / Deputy CEO tbc

Location: BMC, The Old Church, 177-179 Burton Road, West Didsbury, Manchester,
M20 2BB

Please find to follow a detailed job description:

To apply for this position please send the following items to recruitment@thebmc.co.uk

- a. **A one page covering letter explaining your interest in the position.**
- b. **An up-to-date CV with details of two referees (note: we will not contact referees without your permission).**

The closing date for applications is **Wednesday 17 July 2019 at 9.00 am**

Interviews will take place on Thursday 1 August 2019 at our offices in West Didsbury, Manchester

Background

The BMC is the national body for climbers, walkers and mountaineers in England and Wales. The organisation has over 85,000 members, 35 staff and a nationwide network of dedicated volunteers.

This new post is funded by Sport England until 31 March 2021 and aims to develop and extend the BMC's range of partnerships, increase our reach and influence and promote the social, health and well-being benefits of our activities.

The post holder will work closely with existing BMC Officers (covering issues including youth, equality, clubs, access to the countryside and mountain training) to develop relationships with key partners with the aim of engaging the public and increasing awareness of the opportunities presented by climbing and hill walking activities.

The post requires a confident, outgoing and well organised individual, with strong interpersonal skills, a professional approach and a genuine interest in the outdoors.

Location

The position will be based at the BMC office in Manchester and will involve travel throughout the country liaising with partner organisations.

Specific work areas

- Extend the BMC's partnerships with national organisations and others in the outdoor sector to provide new opportunities for people to develop their interest in climbing and hill walking.
- Organise events, activities and conferences to bring together key partners and outdoor enthusiasts with the aim of promoting understanding, knowledge and awareness of the benefits of climbing and hill walking activities.
- Develop initiatives to encourage young people, women, families and under-represented groups to experience the outdoors; support the BMC's work for hill walkers.
- Support actions arising from the BMC's Organisational Development Group work stream 7 - Partnerships. (*Note: this work is in development*).
- Identify commercial and sponsorship opportunities to support the BMC's membership package, activities and events; promote the benefits of BMC membership to a wider audience.
- Engage with Sport England on the establishment of new partnerships.
- Line-manage a part-time partnerships support role.
- Any other work the organisation may ask you to undertake from time to time.

Skills & Person Specification	Essential / Desirable
At least three years direct experience of partnership working.	Essential
Self-motivated, proactive and outgoing with a goal orientated approach.	Essential
Professional approach and first class communication skills.	Essential
Active interest in climbing, walking or mountaineering.	Essential
Exceptionally well organised with strong personal administration skills.	Essential
Practical and able to work effectively under pressure and to tight deadlines.	Essential
Event organisation skills.	Essential
High level of computer literacy.	Essential
Experience of managing budgets and contracts.	Essential
Willingness to work occasional evenings and weekends as required.	Essential
Full driving licence and personal car.	Essential
<i>Educated to degree level</i>	<i>Desirable</i>
<i>Experience of working with volunteers and committees.</i>	<i>Desirable</i>
<i>Experience of working with grant giving bodies.</i>	<i>Desirable</i>
<i>Commercial and business development skills and experience.</i>	<i>Desirable</i>
<i>Welsh speaker.</i>	<i>Desirable</i>

Dated June 2019