

BRITISH MOUNTAINEERING COUNCIL

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CLUBS COMMITTEE

Minutes of the Clubs Committee meeting held in BMC Office, Manchester, on Thursday 13th September 2018.

Present: Chair Peter Salenieks (PS) *Cymru South*,
Secretary Jane Thompson (JT)

Fiona Sanders (FS) *National Clubs*, Peter Barrans (PB) *Yorkshire*, Dave Brown (DB) *Peak*, Sherry Macliver (SM) *London & SE*, Philip Wilson (PW) *South West*, Mike Jimenez (MJ) *Student rep*, Mike Spooner (MS) *Student rep*, Rik Payne (RP) *BMC Board*
Skype: Andy Potter (AP) Midlands,
Nick Colton (NC) *BMC Deputy CEO* until Item 2

Apologies: Oliver Birkill (OB) *National Clubs*, John Farrow (JF) *Huts Group link*

1. Welcome and Apologies for Absence

- 1.1 PS welcomed the committee, and welcomed Nick Colton for Item 2. -
JT reported that Richard Toon had resigned over the summer. a replacement has yet to be appointed.

2. Reporting Incidents

- 2.1 NC explained the requirements for reporting incidents, including child protection incidents. There is a link to the insurance documentation on the BMC Insurance Centre. The huts guidance on the BMC website has been updated, the clubs guidance will now be done. An article will be produced for the BMC website and will feature on Club Snippets, club e-news etc. **NC/JT**

3. Conflicts of Interest

- 3.1 No conflicts stated -

4. Confirmation of Minutes of previous meeting

- 4.1 One amendment was made under point 8 to clarify that only committee members who are members of National Council had seen the proposed draft Code of Conduct, otherwise the minutes were accepted. -

5. Matters Arising not on the agenda (Action List)

- 5.1 Much discussion took place over the Action List to identify the important actions that need to remain on the list, to update where actions have been progressed and to review who would be responsible for completing the action. **JT**
The new list of actions will be transferred on to Teamwork. **AP**
The actions (Tasks) on Teamwork will be monitored by the Deputy Chair of Clubs Comm.
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6.	Notice of any other business	
6.1	Cyber Insurance Club Loan Scheme	
7.	Clubs Comm Recruitment	
7.1	JT reported that recruitment was underway for the vacant positions. National club rep recruitment started in the summer and the outcome should be known by the end of October. There will be a further push for the Area reps prior to the Area meetings in November. This will be co-ordinated by the office along with other Area vacancies. The vacant areas are - North East, Lakes, North West, North Wales, and the second position in London & SE.	-
8.	National Council update (items from the June meeting)	
8.1	It was reported that the focus of the June meeting was on the AGM (that took place the following day). There had been much discussion about the various scenarios depending on how the voting went.	-
9.	Phase 2 Implementation	
9.1	The Terms of Reference for the group leading on phase 2 have been submitted to the Board for approval, and there is a proposed change of name for the group that better reflects the focus of their work. [Post meeting note: the group will be the Organisational Development Group . ODG] The group will be providing oversight and facilitation for bringing the spirit of the recommendations to fruition. There will be a Project Manager working 2-days a week for nine months to support the work of the group.	-
9.2	FS noted that the timescales will be tight for bringing any changes to the 2019 AGM, therefore the focus is on those actions that require changes to the Articles of Association and therefore member approval at the AGM.	-
9.3	It was noted that some of the identified work streams will need representation from Clubs Comm. It was agreed that PS would write to the Chair of the group to gain clarity on the processes.	PS
10.	Membership Categories for club members	
10.1	AP set the scene in reference to a request that had been received from the Bowline Club. The concerns were then discussed and the following actions were agreed. <ul style="list-style-type: none"> • Additional categories of membership, such as social member, have been considered on several occasions and raise practical difficulties if administered through the BMC, although some clubs have introduced specific internal arrangements. • The benefits of BMC affiliation need to be promoted to clubs and club members, including the value that the BMC brings (including the insurance package). • A briefing pack and structured support are needed for committees of BMC-affiliated clubs to support them during AGMs, club meetings, etc. This should be more than a paper-based package (e.g. include interactive / video elements). • All committee members to consider the type of support and the general message that is needed, and to feed thoughts into a Teamwork discussion. 	JT & PS
10.2	DB noted that consideration is still needed for support to young people and to life membership offers.	ALL DB

11. Updates

- 11.1 Sport England . oral confirmation of the funding award has been received, but the BMC is still waiting on the written confirmation. JT reported that when the funding award is finalised her role will become Clubs and Volunteers Officerq -
- 11.2 MOM2 . No further update to the previous meeting. The crowdfunding phase has now started. -
- 11.3 GDPR . There will be @thebmc.co.uk email addresses available later this year. Area reps will soon be asked to use MSO for sending emails to clubs, superseding the current use of spreadsheets. -
- 11.4 IT . no report -
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12. Engaging with clubs

- 12.1 AP reminded reps that they need to continue to find out more about their clubs, including visiting club social media and websites. Also, the clubs need to be encouraged to use the Communications Contact option. **All**
- 12.2 MS & MJ reported that a new Facebook page had been set up for student club members. There is now one page aimed at student club officers and one for student club members.
- 12.3 The potential use of generic email addresses for BMC volunteers was discussed (e.g. midlandscclubprep@thebmc.co.uk). SM noted that these types of email address are no longer supported by most email providers for use when replying. So, although there is some benefit in terms of people making initial contact with the relevant volunteer, further email exchange would be direct using the volunteersqown email. PS to ask for advice from IT to scope the issue. **PS**
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13. Promoting huts to clubs

- 13.1 This discussion continued from the June meeting. It was decided that the huts list is a benefit for affiliated clubs and should remain with only BMC club huts and the BMC National Huts on it.
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14. Reps Reports

- 14.1 Lakes . There are continuing issues with the car parking at Seathwaite. The Area will be asking National Council for support in working with local agencies on a transport plan. -
Lakes . Fix the Fells . there have been some footpath concerns locally and the area will be conducting visits so that it can report the picture to National Council.
Students . MS will be promoting the November Area meetings to students, he is happy for reps to send out the mailing but requests that MS & MJ are copied in (also copy to JT).
Students . a support pack for student committees has been produced and it is hoped that it will be ready before the Student Seminar next month.
South Wales . setting up a focus group to look at the Walesq recommendations from the ORG, specifically Recommendation 25. The committee agreed that PS should request participation on behalf of clubs.
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15. BMC Office report

- 15.1 JT specifically asked if members could promote the training courses. **All**
- 15.2 JT announced that, due to some changes to responsibilities in the office, she is now taking on the support to the Huts Group. This is will be reviewed at the end of 2018 to see how manageable the workload is. -
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16. Teamwork Training

- 16.1 This item was postponed.
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17. AOB

- 17.1 Leeds MC Festival . the event is now growing with the Gritstone Club keen to be involved and the Yorkshire Area is supportive. PB asked the committee whether they would be supportive of the event. The committee agreed in principle. **PB**
- 17.2 Cyber Insurance . JT reported that there is an option for the BMC to offer clubs the benefit of a Cyber Insurance policy. The suggestion to the committee was that the modest cost of the insurance would either come from a small increase to member fees in 2019 (i.e. would start from Jan 2020), or from other BMC sources (to be identified). The committee agreed that this would be a good offer to clubs, but would prefer the money to come from other sources. JT to put the proposal to the BMC FinComm. **JT**
- 17.3 JT reported that FinComm has asked if the Clubs Comm could comment on the Clubs Loan Scheme. DB noted that it has not been used. This will become a conversation on Teamwork. **JT**
- 17.4 Discussion took place over a club's application to affiliate to the BMC (Item 7.2.2 in the minutes of the National Council meeting on 15 June). The walking that they offer is not hill walking in the traditional sense. FS asked if actions are in place to support the club. JT replied that she has been in contact with them and noted advice of the BMC Hillwalking Officer to be supportive of this and similar applications in future. -
- 17.5 PS reported on a meeting with Lynda Buckley & JT immediately prior to Clubsq Committee to look at the affiliation process for new clubs. New clubs now go to the Board for approval (with referral to National Council in exceptional circumstances). The committee agreed that a proposal would go to the Board that includes engagement with members of Clubsq Committee during the initial review of applications. The applications will be sent to the Deputy Chair (AP) and to the relevant rep depending, on where the club is from, with the Chair covering applications for areas without a rep, or for which the rep was unavailable at the time of application. **JT**
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18. Dates of forthcoming Meetings

Saturday 3rd November 2018, 4pm start, Awesome Walls, Sheffield

Post meeting note: 2019 meetings will be

Thursday 17th January, Manchester office

Sat 1st or Sun 2nd June, North Wales (day will be dependent on meeting venue)

Thursday 12th September, Manchester office

Sunday 17th November, Lakes (to link with the Kendal Mountain Film Festival)
