

BRITISH MOUNTAINEERING COUNCIL

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BMC Office Recycling & Waste Policy

The BMC has a role as a leader in the outdoor sector to set positive examples of management and conservation within this area. This policy includes the implementation of practices to reduce landfill waste, increase recycling, conserve energy and reduce the use of natural resources. Accordingly, the BMC will purchase products, supplies, and services that further this goal with a preference for recycled, remanufactured and environmentally sensitive products and services.

The BMC is an environmentally aware organisation, has a single-use plastic free office, and has the following in-house environmental and recycling policy:

1. Paper & Printing

The BMC uses recycled, FSC approved paper and double-sided print (draft) is a standard option for printing and photocopies. Staff are asked to print documents only when is absolutely necessary.

2. Recycling

Recycling stations are allocated around the office and are clearly marked. The BMC will ensure:

- All paper items go into any of the paper recycling bins around the office
- Confidential paper for shredding and recycling is collected in the recycling bin in the rear store
- Cardboard boxes and card are collected in a recycling bin in the garden of the office
- Plastic bottles, tin and glass are collected in recycling bins marked appropriately which are located under the counter in the kitchen
- Compostable food is collected and composted in the BMC garden
- Crisp packets and bottle tops are collected in the clearly marked recycling containers in the kitchen
- All other types of rubbish and general kitchen waste are put in the main waste bin in the kitchen and clearly marked waste bins in the office.

3. Office Equipment and IT

The BMC recycles all electrical office equipment and IT hardware which includes:

- Laptop and desktop computer equipment
- Mobile phone equipment
- Printer equipment
- Printer cartridges
- Batteries
- Electrical waste and and other electronic equipment.

4. Energy

The BMC has moved to a renewable energy provider and has installed LED lighting in the office as well as energy saving radiator reflectors. The office also has dual flush toilets.

Electrical equipment including air conditioning units are also serviced annually.

In addition, the BMC will ensure:

- Thermostats are kept at 19 degrees or less
- Lights and electrical equipment are switched off when not in use
- Appliances in the office (computers, printers, copiers and other electrical appliances) are shut down when staff depart for the day.

5. Downstream and Upstream Emissions

The delivery and removal of any waste items from and to the BMC (or items that have a short life span) are calculated annually as part of the Scope 3 BMC GHG emission report and the impact is off-set appropriately.

All waste, including paper, is collected by specialist waste companies, sorted, recycled and weighed as appropriate.

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